# Flightplushotel.com’s Visa Checklist

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**TOURIST**

Single/Multiple entry

Visa type

**Sticker**

Processing Time

**3 to 5 weeks**

Stay duration

**180 days**

Visa validity

**6 months**

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**TOURIST**

Single/Multiple entry

Visa type

**Sticker**

Processing Time

**3 to 5 weeks**

Stay duration

**180 days**

Visa validity

**2 years**

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**TOURIST**

Single/Multiple entry

Visa type

**Sticker**

Processing Time

**3 to 5 weeks**

Stay duration

**180 days**

Visa validity

**5 years**

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**TOURIST**

Single/Multiple entry

Visa type

**Sticker**

Processing Time

**3 to 5 weeks**

Stay duration

**180 days**

Visa validity

**10 years**

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**BUSINESS**

Single/Multiple entry

Visa type

**Sticker**

Processing Time

**3 to 5 weeks**

Stay duration

**180 days**

Visa validity

**6 months**

## Documents Required for United Kingdom Visa

### Original Passport

* Should be valid for at least six months beyond the trip's duration.
* Must have a minimum of 2 blank pages.
* A scanned copy of the first and last page of the passport
* Scan and include the first and last pages of your previous passport, along with its travel history.

### Aadhar Card

* Scanned copy of both front and back sides of the Aadhar card.

### Last 6 Months Bank Statement

* Original bank statements covering the past six months, signed and stamped, from both the applicant and, if applicable, the sponsor.
* Any abrupt deposits into your savings account must be appropriately explained and justified.

### Income Tax Returns/Form 16 for the Last 3 Years

* Provide ITR-V (Income Tax Return Verification) documents for the most recent three financial years, showing your income, tax compliance, and financial history for visa applications.

### Proof of Fixed Deposits, Property Investments, Other Investments etc.

* Evidence of Rental Income Receipt, Interest Earnings, and Other Income Sources.

### Cover Letter

* Clearly state the purpose of your travel.
* Specify the number of days you intend to stay.
* Provide essential passport and travel details.
* If you are a business owner, the cover letter should be presented on your business letterhead.
* Any abrupt deposits into your savings account must be appropriately explained and justified.

### Appointment Confirmation Letter

* The appointment letter must include essential information such as the traveler's name, appointment date, time, and location.
* Applicants must carry this letter with them to gain entry into the visa center.

### Checklist of Documents Uploaded on UK portal

* A visa file checklist document containing a detailed summary of all the documents uploaded to the portal, including relevant information.
* Applicant's responsibility is to confirm this by signing the checklist.

### Copy of Entry and Exit Stamp and Previous Visas held

* Visa Stickers and Entry-Exit Stamps Pages in Passport Over the Last 10 Years

### Invitation Letter

* Invitation letter from family member or friend is required.

## Supporting Documents for United Kingdom Tourist Visa

### If Employed

**Copy of Income Tax Department Return + ITR V acknowledgment**

* If you do not have an ITR-V, you can instead provide Form 16.

**Leave NOC from Employer**

* Employer's letter confirming approved leave.
* Provide the original company letter on official letterhead, including the authorized signatory's name, designation, contact information, and company seal stamp.

**Last 3 Months Salary Slips**

* Pay slips of last 3 months

**Company Registration Proof**

* Submit a copy of either the Company Registration, GST Certificate, Memorandum of Association (MOA), or Partnership Deed.

**Company Bank Statement**

* Last 6 months company bank statement.

**Company ITR**

* Income Tax Return of the company for the last 3 years.

### If Minor

**IT Return**

* Both parents should provide Form 16 on behalf of their minor child and affix their signatures on the document.

**Birth Certificate**

* A birth certificate is necessary for individuals under the age of 18.

**Parent's Passport Requirement**

* This is necessary only when the child is traveling without both parents or a single parent, provided that if the child is traveling with their parent(s) or legal guardian(s), this requirement applies as long as they are not simultaneously applying for a visa. It serves to establish the relationship between the child and their sponsor.

### If Your Trip is Sponsored

**Sponsor Bank Statement**

* Documentation of accessible and demonstrated available funds of the sponsor.

**Sponsor Cover Lette**r

* Proof of sponsorship and support, including specifics on the nature and method of support provided.

### If Student

* Provide a copy of your school or college identification.

## Supporting Documents for United Kingdom Business Visa

### Covering Letter from the Indian Company

Business Letterhead Covering Letter Addressed to the British High Commission, New Delhi. The letter should include the following:

* Company Profile
* Nature of Business Relationship
* Applicant's Passport Name and Number
* Company Designation
* Visit Purpose and Duration
* Expense Details
* Duly stamped and signed by an authorized company representative.

### Invitation Letter from the UK Company

Invitation Letter on Company Letterhead Addressed to The British High Commission, New Delhi. The letter should detail the:

* Business Relationship between the Companies
* Applicant's Passport Name and Number
* Visit Purpose and Duration
* Expense Information
* Stamped and signed by an authorized representative.